



ADVANCED PUBLICATION OF REPORTS

This publication gives five clear working days' notice of the decisions listed below.

These decisions are due to be signed by individual Cabinet Members and operational key decision makers.

Once signed all decisions will be published on the Council's Publication of Decisions List.

- 1. LOCAL DEVELOPMENT SCHEME 2020 (Pages 1 - 20)**

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Please note Part 2 report is now confidential appendix.

London Borough of Enfield

Portfolio Report

Report of: Executive Director Place

Subject: Local Development Scheme 2020

Cabinet Member: Cllr Caliskan, Leader of the Council

Executive Director: Sarah Cary

Ward: All

Key Decision: None

Purpose of Report

1. The purpose of this report is for the Leader of the Council to agree to a revised Local Development Scheme including an updated timetable for the preparation of the Local Plan.

Proposal(s)

2. To AGREE the latest timetable, as set out in the revised Local Development Scheme for the preparation of the Council's Local Plan documents.
3. To NOTE the justification for an additional consultation under Regulation 18 of the Town and Country Planning (Local Planning) Regulations 2012 and approve it being incorporated to the Local Development Scheme appended to this report.
4. To delegate the finalisation of minor amends and subsequent adoption of the Local Development Scheme to the Executive Director Place.

Reason for Proposal(s)

5. Local Plans must be prepared in accordance with the published LDS. The current LDS is out of date and as such the emerging Local Plans would be unlikely to pass examination as their preparation would not have complied with this requirement.

Relevance to the Corporate Plan

6. The LDS helps contribute to objectives of the Corporate Plan in ensuring that Local Plans are prepared in an efficient and timely fashion.

7. The LDS also fulfils the role of keeping residents and stakeholders informed on progress on plan preparation in the borough as it sets out what documents the Council is seeking to prepare and when they can expect to be consulted on and otherwise participate in the process. Public engagement is a fundamental component of the planning system.

Glossary of acronyms and any other abbreviations used in this report

AMR	Authority Monitoring Report
GDPO	General Permitted Development Order
LDS	Local Development Scheme
DPD	Development Plan Document
LHNA	Local Housing Needs Assessment
NLWP	North London Waste Plan
NPPF	National Planning Policy Framework
PPG	National Planning Policy Guidance
SCI	Statement of Community Involvement
SPD	Supplementary Planning Document

Background

8. The Council is required to produce and formally adopt a Local Development Scheme (LDS) under Section 15 of the Planning and Compulsory Purchase Act 2004 (as amended). The LDS is a work programme that provides information about Development Plan Documents (DPDs) (including the Local Plan) that Enfield Council will produce. The LDS is required to set out the subject and geographical area that each DPD will cover and the timetable for its preparation and revision.
9. It is important to note that the LDS is only required to set timetables for the preparation of local plans, however in the spirit of transparency the Council considers it helpful to also publish timetables for the preparation of Supplementary Planning Documents (SPD).
10. The LDS serves two purposes:
- 1) It provides the starting point for the local community to find out what the council's, as the local planning authority, planning policies are for the area by setting out all the DPDs that form and supplement the Local Plan; and
 - 2) It sets out the programme for the preparation of DPDs over a four year period including timescales indicating when the various stages in the preparation of any DPD will be carried out.

Main Considerations for the Council

11. The council's previous LDS was adopted 20 months ago in April 2019 and covers the period between 2019 to 2022. It was adopted with the understanding that it would be reviewed regularly in order to ensure it is kept up to date and reflect the current and anticipated work programme. This is particularly important as Local Plans must be prepared in accordance with the published LDS.

12. Since April 2019, there have been a number of changes which means that it no longer reflects the current and anticipated work programme for local plan preparation. These changes are:
- Two of the plans in the LDS have now been adopted and no longer need to be included in the work programme. These plans are the Edmonton Leaside Area Action Plan and Heritage Strategy SPD.
 - Significant progress has been made on the draft North London Waste Plan.
 - A number of significant contextual changes to the plan making environment have occurred including:
 - Introduction of changes to secondary planning legislation relating to the Use Classes Order and the GPDO;
 - Changes to national planning policy and guidance;
 - Outbreak of COVID and its social and economic impacts;
 - Consultation on proposed changes to the current planning system and a Planning White Paper which seeks to introduce radical reforms to the Planning system
 - A delay in the progress of adopting the London Plan.
13. These contextual changes have necessitated a pause in the Enfield Local Plan preparation process whilst their implications were assessed. The timetable now needs updating to take this pause period into account.
14. As a result of the above changes the LDS needs to be updated to remain current. The revised timetable is summarised in paragraph 15 of this report and set out Section 4 of the revised LDS attached at **Appendix A**.

LDS and Enfield Local Plan timescales

15. The revised timetable for the Enfield Local Pan can be summarised in Table 1 below:

Table 1: summary of revised timetable

The Cabinet/Council approve the consultation on draft plan	Summer 2021
Consultation on draft plan (regulation 18)	Summer 2021
The Cabinet/Council approve the pre-submission version of the Local Plan	Spring 2022
Pre-submission consultation (regulation 19)	Spring/summer 2022

Examination (estimated)	Late 2022 through to 2023
Adoption (estimated)	Early 2024

16. The revised timetable demonstrates the Council's intention to deliver an up to date Enfield Local Plan which is consistent with the 2019 National Planning Policy Framework and which will be submitted for examination in 2022. It is considered that this will represent a realistic and achievable timetable, subject to no major changes in Government guidance or requirements.
17. Officers consider that the timetable remains challenging but it is deliverable. It should be noted, once the plan has been submitted to the Planning Inspectorate (PINS), the timing of the Public Examination and the production of the Inspector's report is in the hands of the Planning Inspectorate and the availability and workloads of their Inspectors and the Council can only have limited influence on this part of the process. The timetable set out in the LDS (and above) takes account of the latest timetabling information from the Planning Inspectorate but assumes no significant backlog.
18. The revised timetable assumes that restrictions associated with COVID-19 have eased sufficiently to allow the Council to conduct appropriate engagement on the Plan as currently intended. The Council will monitor the situation closely over the coming weeks and months and take necessary action, including putting in place appropriate measures to ensure public participation during forthcoming consultations and access to Council officers and documentation.

Safeguarding Implications

- 18 There are not considered to be any safeguarding implications.

Public Health Implications

- 19 The revised LDS and updated timetable for preparation for the Local Plan have no direct public health implications. The Local Plan itself will have the potential to positively impact the health and wellbeing of Enfield residents. Health considerations are a crucial part of planning policy. The Local Plan will help improve the public's health through prioritising active travel, mitigating climate change and creating opportunities for incidental social interaction.

Equalities Impact of the Proposal

- 20 No equalities impact has been identified in relation to the scope and preparation of a work programme for the preparation of local DPD's. It is important to ensure up to date information is available in the public domain and accessible to all. The Local Plan documents will be subject to equalities impact assessment as they are prepared. An equalities impact assessment is therefore not required for the LDS. This is because the LDS is an

administrative document, which does not in itself create policy. The LDS will be published on the Council's website.

Environmental and Climate Change Considerations

- 21 Progressing Local Plans will help the council to make decisions on planning applications to help achieve sustainable development. The Local Plan documents themselves will be subject to separate sustainability appraisals.
- 22 A full Sustainability Appraisal (SA) must be carried out as part of the Local Plan process. The SA looks at social, environmental and economic impacts in detail and is scrutinised at the Local Plan examination by an independent inspector.

Risks that may arise if the proposed decision and related work is not taken

- 23 Local Plans must be prepared in accordance with the published LDS. The current LDS is out of date and as such the emerging Local Plans would be unlikely to pass examination.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

- 24 The risks relate to the LDS and not meeting the timetable therefore leading to a loss in momentum as plans and projects move on. The LDS is a good tool for programme management. The risk has been mitigated by the creation of a detailed work programme which sets out how we will work to ensure the timetables are met, keeping the LDS under review and updating as necessary.

Financial Implications

- 25 There are no direct financial implications associated with the adoption of the Local Development Scheme. Costs will be associated with publicising the adoption of the revised Local Development Scheme and these will be in the form of officer time, from the existing Local Plan budget.

Legal Implications

- 26 Section 15 of the Planning and Compulsory Purchase Act 2004, as amended, requires the local planning authority to prepare and maintain a local development scheme. It also requires the local planning authority to revise the local development scheme at such time as they consider appropriate. The updated Local Development Scheme is to be made available to the public, together with the changes made and details of compliance with the timetable.

Workforce Implications

- 27 The Strategic Planning and Design service currently has the staff resources available to deliver the Local Plan to the time table set out in the Local Development Scheme.

Property Implications

- 28 There are no property implications associated with the adoption of a revised LDS.

Options Considered

- 29 Two options are available:
- Option 1: agree to the updated timetable and accept the recommendation to endorse the LDS; or
 - Option 2: do not formally endorse the LDS.
- 30 Local Plans must be prepared in accordance with the published LDS. The current LDS is out of date and as such the emerging Local Plans would be unlikely to pass examination as their preparation would not have complied with this requirement. Therefore Option 2 is not considered to be an appropriate option.

Conclusions

- 31 This report seeks to agree the latest timescales as set out in the revised Local Development Scheme for the preparation of the council's local plan document. The current LDS is out of date: two of the plans are now adopted and significant progress has been made to the NLWP. The LDS is now revised to reflect current and future work programmes.
- 32 The LDS is a valuable programme management tool and will set a challenging but realistic timetable for the preparation of the new Enfield Local Plan and North London Waste Plan. It is one component of helping ensure that Local Plans are legally compliant. The Leader of the Council is requested to agree the revised timetable set out in the updated LDS appended to this report.

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Date of report: 30 November 2020

Appendices

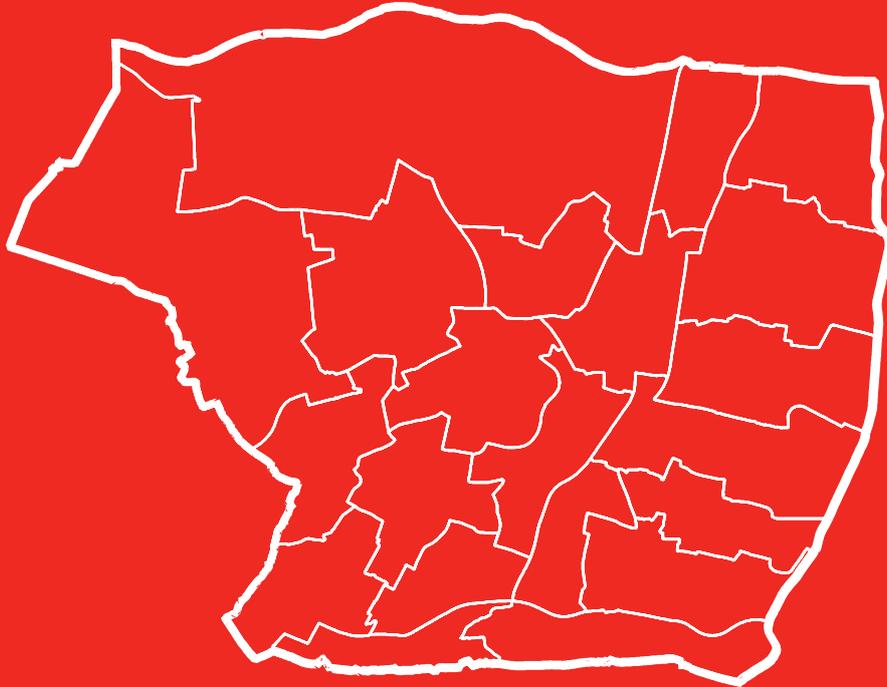
Appendix A: Local Development Scheme: the timetable for Enfield's new Local Plan.

Enfield

Local Development Scheme

The timetable for preparing Enfield's Planning Documents

December 2020 to December 2024



December 2020

www.enfield.gov.uk/lds

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Foreword

The Local Development Scheme (LDS) is a public statement setting out the Council's project plan for preparing development plan documents. It sets out the scope and programme for the preparation of these documents and establishes the framework for delivering the spatial planning strategy for the borough.

Following a period of review in 2020, it has become necessary to update the programme to cover the next four years (from 2020-2024) to ensure that the Council has an appropriate development plan framework in place that reflects national and London Plan policy requirements.

The Council's current planning policy framework is made up of the Core Strategy (adopted 2010), Development Management Policies (adopted 2014) and Area Action Plans for North Circular Road (adopted in 2013), North East Enfield (adopted in 2016) and Edmonton Leaside (adopted 2020).

Since the adoption of the LDS in April 2019, good progress has made on the preparation of the new Local Plan. The Council adopted the Edmonton Leaside Area Action Plan in January 2020, significant progress has been on the draft North London Waste Plan and consultation on an Issues and Options Plan (Regulation 18) took place between December 2018 to February 2019. This is in addition to the preparation and adoption of a revised Statement of Community Involvement.

Moving forward, this document provides information on the Local Development Documents the Council intends to produce in the next four-year period. The revised LDS carries forward progress made on the new Local Plan to adoption stage by 2024.

For further information on this document contact: **Plan Making Team email:** localplan@enfield.gov.uk or Tel: 020 8379 3866.

1. Introduction

Requirement for a Local Development Scheme

- 1.1 Local authorities are required to prepare and maintain a Local Development Scheme (LDS). The LDS sets out the four-year timetable for the new Local Plan. This document updates the timetable set out in the previous LDS which was adopted in 2019. It will be reviewed on a regular basis.
- 1.2 The LDS includes a summary of the content and geographical area covered by each document, the timetable for their preparation and subsequent review. The requirement for an LDS is set out in Section 15 of the [Planning and Compulsory Purchase Act \(2004\)](#), as amended by the [Localism Act \(2011\)](#). It states that the scheme must specify the local development documents which are to be development plan documents and include:
 - the subject matter and geographical area to which each development plan document is to relate;
 - which development plan documents (if any) are to be prepared jointly, with one or more other local planning authorities;
 - any matter or area in respect of which the authority has agreed (or propose to agree) to the constitution of a joint committee under section 29;
 - the timetable for the preparation and revision of development plan documents; and
 - such other matters as are prescribed.
- 1.3 There are no statutory consultation requirements necessary for the preparation of a LDS. A resolution of the local planning authority is required in order to bring a LDS into effect (section 15(7)) and that resolution must specify the date from which the scheme is to have effect. The Secretary of State or the Mayor of London has the power to direct the Council to make such amendments to the LDS as they think appropriate for the purpose of ensuring full and effective coverage (both geographically and with regard to subject matter) of the authority's area by the development plan documents (taken as a whole) for that area.
- 1.4 This document is a revision to the Local Development Scheme for Enfield adopted April 2019. It sets out the Development Plan Documents (DPDs) the Council intends to prepare over the next four years and their timetable.
- 1.5 This document sets out the timetable for the following emerging documents:
 - Enfield's new Local Plan; and
 - North London Waste Plan
- 1.6 Copies of this LDS can be obtained from the Council or viewed via the Council's website: www.enfield.gov.uk/lDs.
- 1.7 Progress on the LDS will be reviewed as part of the Council's annual monitoring process (the Authority Monitoring Report) and in the light of further advice or regulations received from the Government.

Purpose of the Local Development Scheme

1.8 The Enfield LDS has the following purposes:

- to establish and reflect the Council's priorities and enable work programmes to be set for the preparation of Development Plan Documents;
- to provide a brief description of the Development Plan Documents to be prepared and the content and geographic area to which they relate;
- to set out the planned timetable for preparing each Development Plan Document and the key milestones to be achieved, and;
- to provide an explanation of how progress against the Local Development Scheme will be monitored.

2. Enfield's Development Plan Documents

- 2.1 The Enfield Local Plan deals with spatial issues - relating to land use and physical development. It seeks to co-ordinate and plan for the range of activities likely to affect spaces, including transport, environment, education, housing, employment, health, shopping etc, also integrating the other policies and programmes of other government departments/agencies and other key players whose activities also contribute in 'place making' the borough.

Spatial Development Strategy – the London Plan

- 2.2 The London Plan is part of the development plan for Enfield. It provides the strategic, London-wide context within which all London boroughs must set their detailed local planning policies. Accordingly, policies in the Local Plan need to conform to the London Plan.
- 2.3 The current London Plan was adopted in 2016. A new London Plan is currently being prepared for adoption. Progress is as follows:
- Publication of the draft new London Plan for consultation - December 2017.
 - Submission/Examination in Public (EiP) stages completed. - EIP commenced on 15 January 2019 with final session 22 May 2019.
 - Panel Report - published October 2019
 - Intend to Publish version of the Plan sent to Secretary of State – December 2019
 - [Secretary of State Directions](#) issued - 13 March 2020
 - The Mayor of London responded to the Secretary of State on 24 April 2020
 - Publication/Adoption of new London Plan – anticipated in 2021.

Current Development Plan

- 2.4 The preparation of a local plan is guided by the National Planning Policy Framework (Revised 2019). This national guidance includes a presumption in favour of sustainable development when preparing plans and making planning decisions. The development plan includes all of the adopted planning documents that set out policies and proposals for the development and how land is to be used in the borough. This includes those prepared by Enfield Council and neighbourhood plans prepared by neighbourhood groups.
- 2.5 The development plan guides planning decisions and ensures these are rational and consistent, having regard to material considerations. Development plans require updating to ensure decisions are made based on up to date planning policies and that future needs are appropriately planned for.

Enfield's Local Plan Documents

2.6 Enfield's Local Plan consists of several documents as set out in Figure 2.1.



Figure 2.1: The current Enfield Development Plan

2.7 The revised National Planning Policy Framework and accompanying National Planning Policy Guidance (NPPG) are material considerations but do not form part of the Development plan (as set out in Figure 2.1 and paragraph 2.8 below).

Other Development Plans covering the London borough of Enfield

2.8 In addition to documents that Enfield has prepared and adopted, the North London Waste Plan will also form part of Enfield's development plan once adopted. The Council has been working with the North London boroughs of Hackney, Haringey, Barnet, Camden, Islington and Waltham Forest on the preparation of Joint Waste Plan document. Further details are provided in section 4 of this document.

Neighbourhood Plans

- 2.9 Under the Localism Act, community organisations have power to draw up plans for their area that are in conformity with the Local Plan. In July 2015 the Council designated the Hadley Wood Neighbourhood Planning Area as the Neighbourhood Forum with responsibility for preparing a Neighbourhood Plan for Hadley Wood.
- 2.10 Going forward, it is expected that additional community groups may come forward with a desire to prepare such plans for local areas. The Council has a legal duty to support neighbourhood planning projects as and when they come forward.
- 2.11 Key stages for the production of neighbourhood plans, and how the Council intends to assist community groups in preparing such plans, are set out in the Council's Statement of Community Involvement (Adopted December 2020).

Other documents

- 2.12 The Council has adopted a Statement of Community Involvement (SCI) that sets out how the community and stakeholders will be consulted during the production of Development Plan Documents and Supplementary Planning Documents, and prior to the determination of planning applications.

Authority Monitoring Reports

- 2.13 The Council is also required to produce an Authority Monitoring Report (AMR). The purpose of the AMR is to assess the implementation of the Local Development Scheme and the extent to which policies in Local Development Documents are being achieved.
- 2.14 During the four-year period of this LDS, it is intended to publish AMR documents periodically on key topic matters.

3. Enfield's new Local Plan Process and Preparation

Review of the Local Development Scheme

- 3.1 Since the publication of the LDS in April 2019, there have been significant changes to national legislation, policy and guidance. Firstly, updates to the Town and Country Planning (General Permitted Development) (England) Order 2015 came in to force on 1 August 2020. Secondly, the Town and Country Planning (Use Classes) (Amendment) (England) Regulations 2020 amended the Town and Country Planning (Use Classes) Order 1987 and introduced significant changes to the system of 'use classes', which came into force from 1 September 2020.
- 3.2 The NPPF was revised in July 2018 with further updates in February 2019. The latest NPPF reiterates the role of development plans in managing growth. Local planning authorities have a statutory duty to prepare and update local plans for their area. The government has provided further details on its expectations for plan making in Planning Practice Guidance. The Secretary of State has extended powers to intervene in plan making where progress is unsatisfactory. The programme set out in the LDS-2019 sought to consult on a draft submission Plan in 2020. Consultation work on the emerging plan has however indicated the need to provide greater level of evidence. The Council's challenging growth target from the London Plan from previous requirements means that land must be used intensively and growth well managed to fit within the existing built up areas also managing the impact on local character. In this context, the Council considers that a further consultation stage is introduced.
- 3.3 Accordingly, the revised LDS includes a revision to the Enfield Local Plan preparation timetable with the expected adoption date being early 2024. It is considered that this represents a realistic and achievable timetable, subject to there being no major changes in Government legislation or requirements, and the Council's ability to undertake effective consultations.
- 3.4 The Council has been working collaboratively with other North London Boroughs on the preparation of the North London Waste Plan. This project is now at the examination stage and is anticipated to be adopted during 2021.

4. Programme for 2020-2024

Development Plan Documents

- 4.1 This LDS proposes the preparation of two development plan documents. These will update and carry over (where justified) all existing policies currently included in the adopted plan/emerging plan documents including the Core Strategy, Development Management Policies and the Area Action Plans. These documents will be supported by use of Supplementary Planning Documents (SPDs). Other non-statutory types of documents including Masterplans, Planning Briefs, and Design Briefs will also be used wherever possible.
- 4.2 The main planning documents to be produced over the next few years are:
- Enfield's new Local Plan; and
 - North London Waste Plan - in partnership with the North London boroughs of Barnet, Camden, Hackney, Haringey, Islington and Waltham Forest.
- 4.3 A summary of the timetable is described in the table 1.

Table 1: Summary of timetable

Document	Initial consultation (Regulation 18)	Draft Plan (Regulation 18)	Publication of proposed submission plan (Regulation 19)	Submission (Regulation 22)	Examination (Regulations 23-25)	Adoption (Regulation 26)
Enfield's new Local Plan	Completed – December 2018 to February 2019	Summer 2021	Summer 2022	Autumn 2022	Autumn 2022 through to end 2023	Early 2024
North London Waste Plan	Completed July-September 2015		Completed January-February 2019	Completed June 2019	Commenced autumn 2019 Plan is under examination	Estimated late summer 2021
Community Infrastructure Levy	New CIL charging schedule to support Enfield's new Local Plan – the timetable for new CIL runs concurrently with the Local Plan					

- 4.4 Supplementary Planning Documents (SPDs) provide guidance and more detail on the application of Local Plan policies. Since the publication of the Planning Act 2008, such documents no longer need to be included in the LDS before they can be prepared. This provides considerable flexibility for the preparation of such documents as and when necessary.
- 4.5 The Council intends to make use of Supplementary Planning Documents (SPDs) to provide guidance and bring forward development. These may take the form of design guides, area development briefs, a master plan or issue-based documents, set out Tables 2 and 3 below.
- 4.6 Masterplan SPDs (where necessary) will have a unique role in helping to steer future development in a co-ordinated and planned way. It will be used to help shape and guide the regeneration of local areas. It will seek to provide a framework, but not necessarily a blueprint. It will set objectives, principles and priorities for local areas to encourage comprehensive rather than piecemeal development for identified key sites and set standards on the quality expected in design of new buildings and the improvement of the public realm.

Table 2: Local Development Documents to be prepared

Others	Authors	Geographical coverage	Community/ stakeholder consultation	Key milestones
Meridian Water Masterplan	LB Enfield	Meridian Water	Consultation will be carried out in line with the Council's Statement of Community Involvement.	Public consultation on summer 2021 Adoption end of 2021
Hadley Wood Neighbourhood Plan	Hadley Wood Neighbourhood Planning Forum	Hadley Wood	Consultation will be carried out in line with the Council's Statement of Community Involvement.	Reg-14 Pre-Submission consultation – winter 2020 Reg-16 Submission consultation – spring 2021 Independent examination – summer 2021 Reg-20 Adoption – autumn 2021

5. Project Management, Risk Assessment and Monitoring

Resources

- 5.1 Work on the Local Plan will continue to be undertaken by the Council's Planning Service. The work of the service covers Local Plan preparation, Infrastructure Planning, Community Infrastructure Levy, Section 106, Research & Monitoring and support for Neighbourhood Planning. Support is being by other Council teams including Housing and Regeneration.
- 5.2 The Executive Director of Place is supported by Head of Planning and Head of Strategic Planning and Design and will have primary responsibility for the production of Development Plan Documents and Supplementary Planning Documents. Where necessary, project groups will be formed to carry out day-to-day work on individual documents. Other Directorate and Council staff resources will be drawn upon to augment these project groups as referred to above.
- 5.3 Evidence based projects on topic related matters and sustainability appraisal/strategic environmental assessment work will be undertaken with consultancy support.
- 5.4 Contingency funding has been put in place to cover the likely additional costs of external resources (e.g. consultants), consultations, public examinations, etc., expected to be needed during their preparation. These will be kept under review through the Council's budget monitoring and performance management procedures.
- 5.5 With the exception of the North London Waste Plan, which has its own governance arrangements through the Heads of Planning and the Members Planning Group of the partnership boroughs, all documents will be directly overseen by the Executive Director of Place.
- 5.6 Political overview will be through regular meetings of the Portfolio Holder. For each Development Plan Document (DPD), approval of draft documents at the early consultation stage (regulations 18 and 19) and final versions of all DPDs will be approved by the Cabinet and Full Council. At these stages, reports may be called for further consideration through the Council's Scrutiny Committees.
- 5.7 In preparing this Local Development Scheme a number of areas of risk have been identified together with a consideration of mitigating actions. These are listed in Appendix B.

Monitoring and review

- 5.8 Progress on the preparation of Development Plan Documents and Supplementary Planning Documents will be monitored annually through the Authority Monitoring Report Monitoring (AMR). This report will:
 - Specify how the Council is performing against the timescales set out within the Local Development Scheme and make changes to the timetable as may be required;
 - Provide information on the extent to which adopted policies are achieving their intended goals;
 - Propose updates to the Local Development Scheme - in particular new supplementary planning documents as may be considered necessary.
- 5.9 This Local Development Scheme effectively outlines the work programme the Council intends to undertake on its Local Plan over the next four years.

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